**ATTACHMENT A – GRANT APPLICATION FORM**

**General Information**

Submission of this grant application is FREE OF CHARGE. Applicants are solely responsible for submitting applications. The USAID Resilient Communities Program will not reimburse expenses associated with the preparation and submission of application materials. CNFA and USAID reserve the right to decline any application received. Incomplete applications will not be considered for evaluation.

**PART 1 – APPLICANT CERTIFICATION**

*The following letter must be placed on letterhead and completed/signed/stamped by a representative authorized to sign on behalf of the applicant:*

To: The USAID Resilient Communities Program

47 Merab Kostava Street 0179 Tbilisi, Georgia

Reference: RFA 011

To Whom It May Concern:

We, the undersigned, hereby provide the attached application to perform all work required to complete the activities and requirements as described in the above-referenced RFA. Please find our application attached.

We hereby acknowledge and agree to all terms, conditions, special provisions, and instructions included in the above-referenced RFA. We further certify that the below-named firm—as well as the firm’s principal officers, and all commodities and services offered in response to this RFA —are eligible to participate in this procurement under the terms of this solicitation and under USAID regulations.

Furthermore, we hereby certify that, to the best of our knowledge and belief:

* We have no close, familial, or financial relationships with any USAID, CNFA, CNFA implementing partners, or the USAID Resilient Communities Program staff members;
* We have no close, familial, or financial relationships with any other applicants submitting proposals in response to the above-referenced RFA;
* The prices in our offer have been arrived at independently, without any consultation, communication, or agreement with any other applicant or competitor for the purpose of restricting competition;
* All information in our application and all supporting documentation is authentic and accurate;
* We understand and agree to CNFA’s prohibitions against fraud, bribery, and kickbacks;
* We understand and agree to CNFA’s prohibitions against funding or associating with individuals or organizations engaged in terrorism or trafficking in persons activities.

We hereby certify that the enclosed representations, certifications, and other statements are accurate, current, and complete:

|  |  |
| --- | --- |
| Signature: |  |
| Name and Title of Signatory: |  |
| Date: |  |
| Company Registration or Taxpayer ID Number: |  |

**PART 2 – GRANT APPLICATION**

|  |  |
| --- | --- |
| Date of Submission: |  |
| **Basic Information** | |
| Name of Organization: |  |
| Company’s Legal Status: | Ltd  Sole Proprietorship  JSC  Cooperative  Other                                   \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| ID/TAX ID Number: |  |
| UEI Number (if available): |  |
| Date of registration: |  |
| Partners/Founders: |  |
|  |
|  |
|  |
| Tel: |  |
| Legal Address |  |
| Physical Address: |  |
| Total Investment Amount: | |
| Grant Amount (USD): |  |
| Grantee Contribution Amount (USD): |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Contact Person** | **Position** | **Address** | **Tel.** | **E-Mail** |
|  |  |  |  |  |
|  |  |  |  |  |

1. **Project Implementation Plan & Activities** 
   1. **Recruitment/Selection of Instructors (Digital Nomads)**

**Provide your recruitment plan for identifying 2-4 international digital nomads with expertise in AI tools.**

How will you identify and engage qualified digital nomads with expertise in AI tools? (Internal database, online, partner organization, etc..)

Describe the qualifications and experience you will prioritize during the selection process.

How will you ensure that the digital nomads have the teaching or mentoring skills necessary to work with students?

* 1. **Participant Selection Strategy**

Explain how you plan to select students from Kazbegi and Mestia who will participate in the training program and will benefit from the AI training**. Detail your engagement with local schools and community organizations.**

* 1. **AI Tools Curriculum Development**

Explain your approach to developing a basic curriculum structure and demonstrate your capacity to collaborate with Digital Nomads in creating a comprehensive AI tools curriculum tailored to the needs of young students in ABL communities.

* 1. **Facilitation of Smooth Training Delivery Plan**

**Describe how you will organize and support digital Nomad to deliver AI training sessions to students:**a) indicate total number of hours, training delivery method (in-person or hybrid), session duration and weekly frequency?  
  
  
  
b) What methods will you offer digital nomad to ensure the training is interactive and engaging for students (i.e., using hands-on exercises and projects to ensure students apply their knowledge effectively)?

1. **Monitoring and Evaluation Plan**

Provide details on how you will monitor the progress and success of the program.  
What methods will you use to track student engagement, learning outcomes, and feedback from instructors?

How will you assess the impact of the training on students' skills and make improvements for future programs?

1. **Past Experience**

Provide a summary of your organization's experience related to managing educational programs, particularly in technology or AI, and organizing training initiatives.

|  |
| --- |
| **Describe your organization’s experience managing educational or training programs.**  **Provide details on past work related to AI tools or digital technology training.** |

1. **Budget and Leveraged Contribution**

4.1 Specify the source of amounts intended for the applicant’s leveraged contribution:

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Source** | **Amount** | **Description** |
| 1 | Owner’s investment or in-kind contribution in the project |  |  |
| 2 | Other |  |  |

4.2 Submit a detailed budget for the program, covering all necessary costs.

Provide a breakdown of your proposed budget, including travel, accommodation, food, teaching stipends, and curriculum development.

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| --- | --- | --- |
| **Budget Item** | **Grant Amount (USD)** | **Grantee Contribution Amount (USD)** |
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|  |  |  |
|  |  |  |
| **TOTAL** |  |  |
| *Grant vs. Grantee Contribution Funds (%)* |  |  |