**Request for Quotations (RFQ)**

**Supply of Fuel and Car Washing Service for Program Cars**

**No: RFQ-2024-004**

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| --- | --- |
| **Issue Date:** | November 21, 2024 |
| **Closing Date:** | November 29, 2024 |
| **Closing Time:** | 5:00pm Tbilisi time |
| **Program Title:** | Industry-led Skills Development Program |

**Purpose:**

Improving Economies for Stronger Communities (IESC) is a U.S.-based nonprofit organization implementing the USAID Industry-led Skills Development Program in Georgia.

The USAID Industry-led Skills Development Program seeks interested parties to provide quotations for the supply of fuel and car washing service for program cars described in Attachment A Statement of Work. All quotations must be valid for thirty days. Quotations must include a summary of past performance. Quotation units are for per liter of fuel provided and per one car wash.

**Instructions to Bidder:**

1. **Submission of offers**

Submit offers to Lali Hanley [Lhanley@iesc.org](mailto:Lhanley@iesc.org) before the deadline specified in this solicitation.

Best offer proposals are requested. It is anticipated that a contract will be awarded solely based on the original offers received. However, IESC/Industry-led Skills Development Program reserves the right to conduct discussions, negotiations and/or request clarifications prior to awarding a contract.

A quotation **SHOULD INCLUDE** following:

* + 1. Price (GEL) of one liter fuel (Gasoline – Premium 95 octans).
    2. Price (GEL) for car washing
    3. Price should be excluded of VAT
    4. Number of fuel pump stations and car washing locations in Georgia, map of Georgia with fuel pump stations and car washing locations or list of fuel pump stations and car washing locations should be attached to this RFQ
    5. Description of fuel consumption transparency tools should be provided
    6. Validity period for quotation (Please state time period).
    7. Registration number in Georgia.
    8. Summary of relevant past performance (maximum 2 pages);

Example Price Quotation Table:

|  |  |  |
| --- | --- | --- |
| **Service/Goods** | **Cost per unit** | **Total Cost** |
|  |  |  |
|  |  |  |
|  |  |  |
| **Total GEL** |  |  |

1. **Evaluation and Award**

The award will be made to a responsible offeror whose offer follows the RFQ instructions, meets the eligibility requirements, and meets or exceeds the minimum required technical specifications, and is judged to be the best value to the Program.

Please note that if there are significant deficiencies regarding responsiveness to the requirements of this RFQ, an offer may be deemed “non-responsive” and thereby disqualified from consideration. IESC/Industry-led Skills Development Program reserves the right to waive immaterial deficiencies at its discretion.

It is anticipated that IESC will contract for the full quantities of materials and services described in this RFQ. However, IESC reserves the right to contract for less or more quantities and/or services at its discretion. An offeror may present a quotation for less than the requested services but IESC’s preference is for quotations that address the complete technical solution.

The award will be made to a responsible offeror whose offer follows the RFQ instructions, meets the eligibility requirements, and is determined to be the best value based on review of the offer.

IESC reserves the following rights:

* While preference will be given to offerors who can address the full technical requirements of this RFQ, IESC may issue a partial award or split the award among various suppliers, if in the best interest of the USAID Industry-led Skills Development Program.
* IESC may cancel this RFQ at any time.
* This is a Request for quotation only. Issuance of this quotation does not in any way obligate IESC or USAID to award a subcontract, nor does it commit IESC or USAID to pay for cost incurred in the preparation and submission of the quotation.

1. **Regulations**

Please be advised that any Purchase Order resulting from this solicitation will be awarded under a prime USAID contract and as such, IESC is required to flow down Federal Acquisition Regulation (FAR) and USAID regulatory supplements (AIDAR). Full text FAR and AIDAR Clauses may be found at <https://www.acquisition.gov/browsefar> and <https://www.usaid.gov/ads/policy/300/aidar>

The clauses that apply to this contract/purchase order follow.

**Clauses Incorporated by Reference:**

**1.** FAR 52.215-2 Audit and Records – Negotiation (October 2010) (paragraph “d” only)

**2.** FAR 52.222-50 Combatting Trafficking in Persons (March 2015) (excluding paragraph “h” Compliance Plan)

**3.** FAR 52.227-14 Rights in Data – General (May 2014)

**4.** AIDAR 752.7037 Child Safeguarding (August 2016)

**5.** FAR 52.203-99 Prohibition on Contracting with Entities that Require Certain Confidentiality Agreements (April 2015)

**Required full text clauses:**

**1. Executive Orders on Terrorism Financing (February 2002)**

The Subcontractor is reminded that U.S. Executive Orders and U.S. Law prohibit transactions with, and the provision of resources and support to, individuals and organizations associated with terrorism. It is the legal responsibility of the Subcontractor to ensure compliance with these Executive Orders and laws. The Contractor is reminded that U.S. Executive Orders (including E.O. 13224) and U.S. law prohibit transactions with, and the provision of resources and support to, individuals and organizations associated with terrorism. It is the legal responsibility of the contractor to ensure compliance with these Executive Orders and laws.

FAR 25.701 prohibits agencies and their contractors and subcontractors from acquiring any supplies or services from individuals or organizations, if any proclamation, Executive Order, Office of Foreign Assets Control (OFAC) regulations, or statute administered by OFAC would prohibit such a transaction. Accordingly, the Contracting Officer must check the U.S. Department of the Treasury's OFAC List to ensure that the names of the Contractor and proposed subcontractors (and individuals from those organizations who have been made known to them), are not on the list. Mandatory FAR clause 52.225-13 "Restrictions on Certain Foreign Purchases" is included by reference in Section I.1 of this Subcontract. By accepting this Subcontract, the Subcontractor acknowledges and agrees that it is aware of the list as part of its compliance with the requirements of that clause. This clause must be included in all subcontracts/sub awards issued under this Subcontract.

A list of individuals and organizational names that are the subject of this Executive Order can be found at the web site of the Office of Foreign Assets Control (OFAC) within the U.S. Department of Treasury. The address of this web site is <http://treasury.gov/ofac>.

**2. Prohibition on the Use of Federal Funds to Promote, Support, or Advocate the Legalization or Practice of Prostitution – TIP Acquisition (May 2007)**

(i) The U.S. Government is opposed to prostitution and related activities, which are inherently harmful and dehumanizing, and contribute to the phenomenon of trafficking in persons. None of the funds made available under this contract may be used to promote, support, or advocate the legalization or practice of prostitution. Nothing in the immediately preceding sentence shall be construed to preclude assistance designed to ameliorate the suffering of, or health risks to, victims while they are being trafficked or after they are out of the situation that resulted from such victims being trafficked.

(i)The Contractor shall insert this clause, in its entirety, in all sub-awards under this award.

(ii)This provision includes express terms and conditions of the contract and any violation of it shall be grounds for unilateral termination of the contract, in whole or in part, by IESC prior to the end of the term.

**3. 52.204-25 PROHIBITION ON CONTRACTING FOR CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT (AUG 2020)**

1. *Definitions.* As used in this clause—

*Backhaul* means intermediate links between the core network, or backbone network, and the small subnetworks at the edge of the network (*e.g.*, connecting cell phones/towers to the core telephone network). Backhaul can be wireless (e.g., microwave) or wired (*e.g.*, fiber optic, coaxial cable, Ethernet).

*Covered foreign country* means The People’s Republic of China.

*Covered telecommunications equipment or services* means–

1. Telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities);
2. For the purpose of public safety, security of Government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities);
3. Telecommunications or video surveillance services provided by such entities or using such equipment; or
4. Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of a covered foreign country.

*Critical technology* means–

1. Defense articles or defense services included on the United States Munitions List set forth in the International Traffic in Arms Regulations under subchapter M of chapter I of title 22, Code of Federal Regulations;
2. Items included on the Commerce Control List set forth in Supplement No. 1 to part 774 of the Export Administration Regulations under subchapter C of chapter VII of title 15, Code of Federal Regulations, and controlled-
   1. Pursuant to multilateral regimes, including for reasons relating to national security, chemical and biological weapons proliferation, nuclear nonproliferation, or missile technology; or
   2. For reasons relating to regional stability or surreptitious listening;
3. Specially designed and prepared nuclear equipment, parts and components, materials, software, and technology covered by part 810 of title 10, Code of Federal Regulations (relating to assistance to foreign atomic energy activities);
4. Nuclear facilities, equipment, and material covered by part 110 of title 10, Code of Federal Regulations (relating to export and import of nuclear equipment and material);
5. Select agents and toxins covered by part 331 of title 7, Code of Federal Regulations, part 121 of title 9 of such Code, or part 73 of title 42 of such Code; or
6. Emerging and foundational technologies controlled pursuant to section 1758 of the Export Control Reform Act of 2018 (50 U.S.C. 4817).

*Interconnection arrangements* means arrangements governing the physical connection of two or more networks to allow the use of another's network to hand off traffic where it is ultimately delivered (*e.g.*, connection of a customer of telephone provider A to a customer of telephone company B) or sharing data and other information resources.

*Reasonable inquiry* means an inquiry designed to uncover any information in the entity's possession about the identity of the producer or provider of covered telecommunications equipment or services used by the entity that excludes the need to include an internal or third-party audit.

*Roaming* means cellular communications services (*e.g.*, voice, video, data) received from a visited network when unable to connect to the facilities of the home network either because signal coverage is too weak or because traffic is too high.

*Substantial or essential component* means any component necessary for the proper function or performance of a piece of equipment, system, or service.

1. *Prohibition*.
2. Section 889(a)(1)(A) of the John S. McCain National Defense Authorization Act for Fiscal Year 2019 (Pub. L. 115-232) prohibits the head of an executive agency on or after August 13, 2019, from procuring or obtaining, or extending or renewing a contract to procure or obtain, any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. The Contractor is prohibited from providing to the Government any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system, unless an exception at paragraph (c) of this clause applies or the covered telecommunication equipment or services are covered by a waiver described in FAR [4.2104.](https://www.acquisition.gov/content/42104-waivers#id1989GI040ZO)
3. Section 889(a)(1)(B) of the John S. McCain National Defense Authorization Act for Fiscal Year 2019 (Pub. L. 115-232) prohibits the head of an executive agency on or after August 13, 2020, from entering into a contract, or extending or renewing a contract, with an entity that uses any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system, unless an exception at paragraph (c) of this clause applies or the covered telecommunication equipment or services are covered by a waiver described in FAR 4.2104. This prohibition applies to the use of covered telecommunications equipment or services, regardless of whether that use is in performance of work under a Federal contract.
4. *Exceptions.* This clause does not prohibit contractors from providing—
5. A service that connects to the facilities of a third-party, such as backhaul, roaming, or interconnection arrangements; or
6. Telecommunications equipment that cannot route or redirect user data traffic or permit visibility into any user data or packets that such equipment transmits or otherwise handles.
7. Reporting requirement.
8. In the event the Contractor identifies covered telecommunications equipment or services used as a substantial or essential component of any system, or as critical technology as part of any system, during contract performance, or the Contractor is notified of such by a subcontractor at any tier or by any other source, the Contractor shall report the information in paragraph (d)(2) of this clause to the Contracting Officer, unless elsewhere in this contract are established procedures for reporting the information; in the case of the Department of Defense, the Contractor shall report to the website at [https://dibnet.dod.mil.](https://dibnet.dod.mil/) For indefinite delivery contracts, the Contractor shall report to the Contracting Officer for the indefinite delivery contract and the Contracting Officer(s) for any affected order or, in the case of the Department of Defense, identify both the indefinite delivery contract and any affected orders in the report provided at [https://dibnet.dod.mil.](https://dibnet.dod.mil/)
9. The Contractor shall report the following information pursuant to paragraph (d)(1) of this clause
   1. Within one business day from the date of such identification or notification: the contract number; the order number(s), if applicable; supplier name; supplier unique entity identifier (if known); supplier Commercial and Government Entity (CAGE) code (if known); brand; model number (original equipment manufacturer number, manufacturer part number, or wholesaler number); item description; and any readily available information about mitigation actions undertaken or recommended.
   2. Within 10 business days of submitting the information in paragraph (d)(2)(i) of this clause: any further available information about mitigation actions undertaken or recommended. In addition, the Contractor shall describe the efforts it undertook to prevent use or submission of covered telecommunications equipment or services, and any additional efforts that will be incorporated to prevent future use or submission of covered telecommunications equipment or services.
10. *Subcontracts.* The Contractor shall insert the substance of this clause, including this paragraph and excluding paragraph (b)(2), in all subcontracts and other contractual instruments, including subcontracts for the acquisition of commercial items.

**Attachment A**

**Statement of Work**

The USAID Industry-led Skills development Program seeks interested parties to

provide fuel (gasoline Premium) supply and car washing services for the Industry-led Skills Development Program’s two vehicles (Ford Explorers).

The USAID Industry-led Skills Development Program seeks a provider who will perform the following tasks:

* *Providing gasoline – Premium or equivalent of 95 octans*
* *Potential provider should have wide range of gasoline pump station that covers entire country.*
* *Potential provider should have set tools that makes gasoline consumption transparent.*
* *Car wash service preferably should be in all big cities of Georgia and few in Tbilisi*
* *Car washing should be performed with water under high pressure for the exterior of car and vacuuming, glass cleaning and steaming of interior of car.*